



BENTON COUNTY SOLID WASTE ADVISORY COMMITTEE
Meeting Minutes

Meeting Title: Solid Waste Advisory Committee Meeting
Meeting Date: January 8, 2025
Meeting Time: Hybrid Meeting – In Person: Public Services Building - 102206
 Wisser Parkway, Kennewick, WA 99338 or Online Video and Phone
 Meeting (Webex)

1. CONVENE

The meeting was convened at 10:00 a.m. by Rebecca Francik, Chair.

2. ROLL CALL

AGENCY / COMPANY	REPRESENTATIVE	PRESENT / ABSENT (IN-PERSON, OR REMOTE)
Benton County	Will McKay	Absent
Benton County	Matt Mahoney (Alt.) - Secretary	Present (In-Person)
City of Benton City	Jessica Wadsworth	Absent
City of Kennewick	Chuck Torelli	Present (In-Person)
City of Kennewick	Jim Millbauer (Alt.)	Absent
City of Prosser	Don Aubrey	Absent
City of Richland:	Theresa Richardson	Absent
City of West Richland	Richard Bloom - Vice Chair	Present (Remote)
Basin Disposal:	Darrick Dietrich	Absent
Basin Disposal:	Rebecca Francik	Present (In-Person)
Waste Management:	Tami Yager - Chair	Present (In-Person)
Waste Management:	Kevin Fuerst (Alt.)	Absent
Citizen	Cindy Bluemel	Present (In-Person)
Agricultural Representative	Anthony Searls	Present (In-Person)
Benton Conservation District	Mark Nielson	Absent



Additional Attendees:

AGENCY / COMPANY	REPRESENTATIVE	IN-PERSON, OR REMOTE
Chris Loid	Benton County	In-Person
Aisling Gardner	Benton Franklin Health District	Remote
Martin Nelson	City of Kennewick	In-Person
Carlo D'Alessandro	City of Richland	In-Person
Mark Chidester	City of Richland	In-Person

3. PUBLIC COMMENT

Various discussions were had.

4. APPROVAL OF AGENDA

N/A

5. APPROVAL OF MINUTES FROM PREVIOUS MEETING:

Meeting minutes for November 11, 2024, were approved unanimously.

6. ACTION ITEMS (SWAC/PW Staff Member Presenting)

Elections were held for the 2025 SWAC officers. Results as follows:

- Chair – Tami Yager
- Vice Chair – Richard Bloom
- Secretary – Matt Mahoney

7. REPORTS AND DISCUSSION ITEMS (SWAC/PW Staff Member Presenting)

- A. Matt Mahoney provided an update on the Moderate Risk Waste Facility. The opening of the Benton County MRWF is waiting the review of the permit and the approval of the operating permit from Ben-Franklin Health District and the department of Ecology.
- B. It was discussed and requested that staff create a phone list of companies/people that can help remove waste that we are not able to accept and dispose of at the MRWF.
- C. Discussion concerning the need for more resources to remove batteries from our waste stream. What other business is taking them? What other waste could we divert somewhere else?
- D. Discussion concerning implementation of an organic's facility. What research is needed? Requested that staff research any grants that might be available.

Public Works Department

Matt Mahoney, Public Works Director

Matt Rasmussen, County Engineer



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8. MEMBER COMMENTS

Cindy Bluemel – Ability and funds to complete other items (i.e. education, outreach, etc.)

Martin Nelson – Asked that SWAC members come to the next meeting with their top three items that they would like to focus on and implement.

Matt Mahoney asked that they each review the Benton County Solid Waste and Hazardous Waste Management Plan, Chapter 11, Table 11-1, for guidance in the selection of their top three priorities.

9. NEXT MEETING

March 12, 2025, at 10:00 a.m. (Hybrid Meeting)

10. ADJOURNMENT

Meeting was adjourned at 11:10 a.m.



Agenda Item: 7A

STAFF REPORT

Report To: Solid Waste Advisory Committee

Meeting Date: March 12, 2025

SWAC Contact: Matt Mahoney, Benton County Public Works Director (Secretary)

Agenda Title: MRWF Update - Permitting and Opening

Agenda Action: Information and Discussion

Staff Summary

The Benton County Public Works Department has received comments and met with from Washington State Department of Ecology and Benton Franklin Health District concerning the MRWF Operations Plan. The comments included minor changes to the plan as well as request for required engineering calculations (WAC 173-350-360(5) – Stormwater calculation stamped and signed by a Professional Engineer licensed in the State of Washington.

The Public Works Department has made the corrections to the plan and has hired an engineering consultant to complete the necessary engineering calculations.

We anticipate re-submitting all the required information within two-weeks.

Unless there is more information and/or changes required, we anticipate that we will have the MRWF open April/May.



Agenda Item: 7B

STAFF REPORT

Report To: Solid Waste Advisory Committee

Meeting Date: March 12, 2025

SWAC Contact: Matt Mahoney, Benton County Public Works Director (Secretary)

Agenda Title: Benton County Solid Waste Fund and MRWF Biennial Budget 2025-2026

Agenda Action: Information and Discussion

Staff Summary

The following documents represent the Biennial Budgets for the Benton County Solid Waste Collection Fund and the Moderate Risk Waste Facility for 2025-2026.

The adopted budget for the Solid Waste Collection Fund includes all cost for the operation of the MRWF and other solid waste functions in the County (i.e. used motor oil and antifreeze collection costs at City of Richland's Horn Rapids Landfill, collection events, setup and operations of other used oil and antifreeze collection sites in Benton County, cleanup of illegal discharges of MRW throughout the County, etc.)

The total biennial budget (2025-2026) for the Solid Waste Collection Fund is \$1,942,937, or \$971,470 per budget year (ROUNDED). The total biennial operation budget (2025-2026) for the MRWF is \$1,053,489, or \$526,750 per budget year (ROUNDED). The difference (\$444,724) per year constitutes the necessary funds for cash flow purposes, any emergent and/or unanticipated costs, necessary resources for the MRWF Financial Assurance Closure Plan, etc.

Should the SWAC elect to pursue implementation of other projects, the Benton County Public Works Department will require the opportunity to evaluate the budget and make any financial recommendations to the SWAC.



AGENDA ITEM: 7B

Solid Waste Collection Fund

2025-2026 Budget (Adopted)

REVENUES

BEGINNING FUND BALANCE	640,000
LSWFA GRANT (ECOLOGY)	652,937
POLLUTION CONTROL & REMEDIATION SERVICES	620,000
SOLID WASTE SERVICES	20,000
MISCELLANEOUS	10,000
TOTAL REVENUES	1,942,937

EXPENDITURES

5537100 - POLLUTION CONTROL AND REMEDIATION

ENDING FUND BALANCE	97
SALARIES	433,233
BENEFITS	181,256
SUPPLIES	281,700
SERVICES	872,392
INTERFUND	158,839
TOTAL	1,927,420

5549100 - OTHER ENVIRONMENTAL SERVICES

SALARIES	13,000
BENEFITS	1,020
SUPPLIES	1,400
TOTAL	15,420

5945300 CONSERVATION

CAPITAL OUTLAYS	0
TOTAL	0

TOTAL EXPENDITURES	1,942,937
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AGENDA ITEM: 7B

BENTON COUNTY MRWF OPERATION BUDGET

2025-2026 (2 YEARS)

REVENUES

LSWFA GRANT (ECOLOGY)	650,000
<u>POLLUTION CONTROL & REMEDIATION SERVICES</u>	<u>450,000</u>
TOTAL REVENUES	1,100,000

EXPENDITURES

SALARIES	433,233
BENEFITS	181,256
SUPPLIES	215,000
<u>SERVICES</u>	<u>224,000</u>
TOTAL EXPENDITURES	1,053,489